

सहायक आयुक्त (विभाग अधिकारी), बृहन्बई महानगरपालिका

परीक्षेचे टप्पे : लेखी परीक्षा - २०० गुण,

मुलाखत - ५० गुण.

-: परीक्षा योजना :-

विषय व संकेतांक	प्रश्न संख्या	गुण	दर्जा	माध्यम	कालावधी	प्रश्नपत्रिकेचे स्वरूप
विहित अभ्यासक्रमावर आधारित (०६७)	१००	२००	पदवी	मराठी - इंग्रजी	एक तास	वस्तुनिष्ठ बहुपर्यायी

टिप १) नकारात्मक गुणदान - प्रत्येक चुकीच्या उत्तराकरीता २५% किंवा १/४ एवढे गुण एकूण गुणांमधून वजा/कमी करण्यात येतील.

२) अंतिम गुणवत्ता यादी ही वस्तुनिष्ठ परीक्षेतील व मुलाखतीतील एकत्रित गुणांवर आधारित राहिल.

-: अभ्यासक्रम:-

खालील घटक व उपघटकांचा समावेश असेल

Sr.No.	Topics
1)	<u>Administration and Management</u> : Principles of Administration, organizational structures with special reference to Municipal Corporations, The Mumbai Municipal Corporation Act, 1888, 74th Amendments to Indian Constitution, Areas of interface between the Government & the Municipal Corporations, Local Self Government, Concept of development administration, key concepts of Management-planning, organizing, authority, delegation, control, Human Relations; Responsive administration, E-Governance.
2)	<u>Personnel & Financial Management</u> : Manpower planning, Recruitment and Selection, Performance appraisal, Conduct rules & disciplinary proceedings, Training & development, Motivation, Leadership & Team Building. Budget, Budgetary process with special reference to Municipal Corporations, Performance budgeting, Zero-base budgeting, Audit, SAP system and its uses.
3)	<u>Project Planning & Appraisal</u> : Project formulation & assessment, CPM & PERT operating requirement & cost viability of the project, PPP & BOT projects; Public Transport, Different authorities in planning and appraisal for Mumbai Metropolitan Area.
4)	<u>Disaster Management</u> : Principles and Techniques – Type of Disaster, Vulnerability of Mumbai to Natural & Manmade disaster, History and case study of disasters in Mumbai in last 25 years, Methods of disaster mitigation in context of Mumbai.
5)	<u>Urban Development</u> : Socio-cultural background of Mumbai city, Industrial Development, Urbanization, Management of resources for urban life, slums and slum dwellers, Town Planning and development, Environmental, Public Health etc., specific problems of Mumbai & their remedies, Acts and Rules relating to them, SRA schemes, Human Development Index, JNNURM, sound pollution and related case studies & court cases, Encroachments on roads and footpaths and actions taken by BMC, FSI, CRZ, Illegal construction and regularisable construction.
6)	<u>Basic Principles of Law & Judiciary</u> : Fundamental rights, Personal Laws, Equity & Jurisprudence, RTI, Human Rights, Principles of Natural Justice.

दिनांक : १५/६/२०२१

अवर सचिव
महाराष्ट्र लोकसेवा आयोग